

Yellow Medicine County Board Meeting Minutes
March 24, 2020

Chairman John Berends called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony and Gary Johnson (via teleconference). Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson (via teleconference), Finance and Administration Deputy Ashley Soine and Advocate Tribune reporter Jess Gorman. Due to the current federal and state emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, the March 24, 2020 meeting of the Yellow Medicine County Commissioners was conducted in accordance with Minnesota Statutes 13D.021 – Meetings by Telephone or Other Electronic Means.

Pledge of Allegiance

Approve Agenda 03-24-20-01 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the agenda with the following addition: add discussion on future board meetings to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 03-24-20-02 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the consent agenda items as follows: March 10, 2020 County Board meeting minutes; March 17, 2020 Emergency Board meeting minutes; March 10, 2020 Proposed CD 5 Preliminary Hearing minutes; consideration of permanent status for employee; hiring of Lisa Cardenas as a part-time Assistant Custodian (19 hours/week), her salary will be grade 4, step 1, her start date is April 7, 2020. Motion carried with all voting in favor.

Citizen Comments None

Commissioner Greg Renneke joined the meeting.

Approval of Disbursements/Review Auditor's Warrants 03-24-20-03 Motion by Commissioner Kack and seconded by Commissioner Antony to approve the commissioner warrants for the following amounts: \$12,207.41 Ditch Fund, \$69,382.67 Revenue Fund, \$96,972.68 Road & Bridge Fund, \$104,431.44 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Antony reported on Emergency Management meeting, 6W Community Corrections, Pioneerland, Minnesota Valley Regional Railroad Authority, Workforce Center, County Ditch 5 meeting, Emergency Board meeting and Canby DAC meeting. Commissioner Kack reported on County Ditch 5 meeting, Emergency Board meeting, Canby DAC, Lac qui Parle watershed and wind tower update. Commissioner Berends reported on County Ditch 5 meeting, Emergency Board meeting, Emergency Management meetings and Countryside Public Health. Commissioner Johnson reported on 6W Community Corrections, County Ditch 5 meeting, Emergency Board meeting and Highway 23 Coalition meeting. Commissioner Renneke reported on County Ditch 5 meeting and Emergency Board meeting.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

The board recessed for break at 9:42 a.m.

The board reconvened at 10:00 a.m.

Regular Agenda

Jolene Johnson, Land and Resource Management, gave an update.

Stacey Steinbach, Family Service Center, gave an update.

Assessment Contract Rates 03-24-20-04 Connie Erickson, Assessor, discussed assessment contract rates for six potential new contracts. Motion by Commissioner Antony and seconded by Commissioner Renneke to leave the contract rate at \$12.00 per parcel for any new townships/small cities acquired. Motion carried with all voting in favor.

Assessment Contracts 03-24-20-05 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the possible Assessment Contracts for Burton Township, Florida Township, Hammer Township, Wergeland Township, City of Porter and City of St. Leo. Motion carried with all voting in favor.

Lacey Rigge, Finance Manager, gave a finance update.

The board recessed for break at 11:28 a.m.

The board reconvened at 11:35 a.m.

Casey Namken, Emergency Manager, gave an update on COVID-19 preparations.

The board discussed the process for Commissioner attendance at future board meetings during a State of Emergency as a result of the COVID-19 pandemic. The consensus was that Chair John Berends will physically be in attendance while others have the option for a teleconference. If Chair Berends is unable to attend, then the Vice Chair will assume that role for the meeting. The board will continue with the optional teleconference at this time.

Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 03-24-20-06 Motion by Commissioner Renneke and seconded by Commissioner Antony to adjourn at 12:30 p.m. Motion carried with all voting in favor.

Witness:



John Berends, Chair

Attest:



Angie Steinbach, County Administrator